

**Coventry City Council**  
**Minutes of the Meeting of Cabinet Member for Health and Adult Services held at**  
**1.00 pm on Monday, 12 October 2015**

Present:

Members:                   Councillor Caan (Cabinet Member)  
                                  Councillor K Taylor (Shadow Cabinet Member)  
                                  Councillor J Clifford (Deputy Cabinet Member)

Employees:

People:                    P. Fahy, M. Greer, I. Merrifield, V. Miller, D. Watts  
Resources:                C. Sinclair

**Public Business**

**6.       Declarations of Interest**

There were no declarations of interest.

**7.       Minutes of the Previous Meeting**

The minutes of the meeting held on 20 July 2015 were signed as a true record.  
There were no matters arising.

**8.       Adult Social Care Annual Report 2014/15 (Local Account)**

The Cabinet Member considered a report of the Executive Director of People which set out the Adult Social Care Annual Report 2014/15 (Local Account). This annual report described the performance of Adult Social Care and the progress made against the priorities for the year.

Although there is not a statutory requirement to produce an annual report, it is considered good practice as it provides a public record of the performance of Adult Social Care to local citizens. The report also provides an opportunity to be open and transparent about the successes and challenges of the year and to show how outcomes are improving for those supported through Adult Social Care. The production of an annual report is part of the Local Government Associations (LGA) approach to Sector Led Improvement, launched in 2011. This approach was launched following the removal of national targets and assessments with the aim of driving improvement through self-regulation, improvement and innovation.

In the completion of the 2014/15 report, engagement activity has been undertaken with Healthwatch Coventry, the independent champion for health and social care in Coventry alongside Partnership Boards across Adult Social Care in order to obtain feedback about our progress on last year's priorities and to enable discussion on key areas of activity for the coming year.

Feedback on readability and content was also noted and as a result of this the 2014/15 Annual Report is shorter than previous years.

**RESOLVED that the Cabinet Member for Health and Adult Services**

- 1. Noted and accepted comments from the Health and Social Care Scrutiny Board (5) that future annual report use the same data measures year on year to enable comparisons of performance through trend data.**
- 2. Approved the publication of the Adult Social Care Annual Report 2014/15 (Local Account)**

**9. Recommendations relating to Serious Incident Review for Miss G**

The Cabinet Member considered a report of the Executive Director of People which presented the action plan in relation to a Serious Incident Review carried out on behalf of the Coventry Safeguarding Adults Board. The paper informs the Cabinet Member for Health and Adult Services of the outcome of the Health and Social Care Scrutiny Board (5) consideration of the Serious Incident Review which took place following the death of Miss G.

**The Health and Social Care Scrutiny Board (5) considered the Serious Incident Review at their meeting on 9<sup>th</sup> September 2015. The Board were concerned that the Action Plan accompanying the report did not contain an action to ensure care plans were regularly reviewed, as this had not happened in Miss G's case. The Board were also concerned that the voice of carers, including family and friends as well as paid carers, had not been listened to and felt it was important this be addressed in the action plan. Finally, the Board felt that where reviews needed to be undertaken, the action plan should highlight that these need to be done in a timely manner. These actions formed part of the recommendations made.**

**RESOLVED that the Cabinet Member for Health and Adult Services requests that Coventry Safeguarding Adult Board amend the Action Plan to include the following actions:**

- 1. To ensure that care plans are regularly reviewed in a timely manner, particularly when concerns are raised.**
  - 2. To ensure that the views / concerns of everyone involved in a person's care including carers, family, neighbours and friends are taken into account**
- 10. Any other items of public business which the Cabinet Member decides to take as matters of urgency because of the special circumstances involved**

There were no other items of public business.

(Meeting closed at 1.30 pm)